

AGENDA

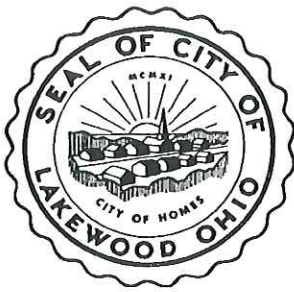
BOARD OF CONTROL

Mayor's Conference Room
Monday, March 11, 2019 2:30 PM

Action	Description	Reference No.
1.	Award – Washer/Compactor Spiral Screw Assembly – WWTP	BC-19-071
2.	Award – 2019 Sign Replacement Program	BC-19-072
3.	Award – 2019 Sidewalk Replacement Program	BC-19-073
4.	Award – 2019 Sidewalk Grinding Program	BC-19-074
5.	Award – Citywide Surveillance System – Support & Maintenance	BC-19-075
6.	Award – Desktop Personal Computers – Information Technology	BC-19-076
7.	Award – Prof Svs – Re: City Resiliency	BC-19-077
8.	Award – Prof Svs – Re: 2020 Watermain Replacement Project	BC-19-078
9.	Award – Lakewood Heights Blvd Resurfacing Project	BC-19-079
10.	Award – Prof Svs – Re: Lakewood Heights Blvd Resurfacing Project	BC-19-080
11.	Award – Prof Svs – Re: Refuse Facility Evaluation	BC-19-081
12.	Award – Edwards Park Field Improvements	BC-19-082
13.	Award – Roof Maintenance Program	BC-19-083
14.	Award – Prof Svs – Re: Healthiest Community Initiative	BC-19-084

Next Meeting is Monday,
March 18, 2019; 2:30 PM

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-071

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Washer/Compactor Spiral Screw Assembly – Waste Water Treatment Plant

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Waste Water Treatment Plant, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Parkson Corp. (HP Thompson) in the amount of \$11,598 for the purchase of a Spiral Subassembly for the Screening Washer Compaction Unit.

Spiral Subassembly unit for the Screening Washer Compaction Unit is considered a sole source because it is a custom made part.

Contracting Authority:	Ordinance 50-18 \$150,000
Contracting Balance:	\$150,000 / \$138,402
Funding:	Enterprise Fund
Account Distribution:	511-3072-432-86-12 \$270,000
Account Balance:	\$265,628 / \$254,030
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Equipment
Commodity Code:	320-072
Bid Reference:	Sole Source - Proprietary

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Procurement
From: William Crute, WWTP
Date: February 20, 2019

RE: PURCHASE WASHER/COMPACTOR SPIRAL SCREW ASSEMBLY – SOLE SOURCE

OVERVIEW

In 2003 during the Headworks Upgrade project a washer compaction unit was installed as part of the screening process. The washer compaction unit is used to remove pollutants/nutrients entrained in the debris that the screening units remove from the influent waste stream. The pollutants/nutrients are then returned in a fluidized form to the now screened waste stream. Although if left in the debris the pollutants/nutrients would be removed from the waste stream they would not be properly treated and disposed of. The wastewater treatment process relies on these pollutants/nutrients for proper operation. The pollutants/nutrients are a food source for the aerobic activated sludge microorganisms. A weak food source will hinder the proper operation of this process and thus will affect the quality of the effluent being discharged.

PROBLEM

The washer compaction unit's main component is a spiral screw assembly. The spiral screw assembly has broken several times in the last 2 years and has had to be repaired (welded). The assembly is showing signs of fatigue and based on its service life is in need of replacement.

SOLE SOURCE

The washer/compaction unit is manufactured by a sole source (Parkson). Since it is not manufactured in large quantities aftermarket parts by alternate manufacturers are not available. The spiral screw assembly is therefore considered a custom made part. In the past we have had some success with having local manufacturers' custom make parts for us. In order to do so they need to see an unused part so that they can reverse manufacture one.

We therefore are requesting entering into a purchasing contract with Parkson (HP Thompson, vendor) for the purchase of a Spiral Subassembly for the Screening Washer Compaction Unit.

Attached is a quotation from Parkson (HP Thompson, vendor) for the purchase of a Spiral Subassembly in the amount of \$11,598.00



Aftermarket - Quotation

1401 W. Cypress Creek Road - Suite 100, Fort Lauderdale, FL 33309

1- 888 PARKSON

562 Bunker Court, Vernon Hills, IL 60061

1-800-249-2140

*** The Quotation is submitted pursuant to Parkson Corporation's Aftermarket Terms and Conditions, which are attached hereto**

Quote Name HP Thompson-Lakewood, OH 740130
HLC400PBD vp 2-8-19

Created Date 2/8/2019

Expiration Date 3/8/2019

Quote Number 00023879

Prepared By Venetia Parker
Phone (847) 837-4958
Email vparker@parkson.com
Fax (954) 252-4085

Contact Name Chris Kushner
Email ckushner@hpthompson.com

Bill To Name Lakewood, OH

Ship To Name Lakewood, OH

Freight Prepay and Add

Payment Terms Net 30

Estimated Delivery TBD at Time of Order

FOB: Shipping Point

Item Number	Product	Line Item Description	Quantity	Sales Price	Total Price
Custom	Customized1	5248-104/SPL Spiral Subassy w/Brush and Wear Shoes Installed	1.00	\$11,598.00	\$11,598.00

Line Items	1	Subtotal	\$11,598.00
		Total Price	\$11,598.00

Please complete information below:

BILL TO Name: _____

SHIP TO Name: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

PO #: _____

SHIP TO Attn of: _____

Bill to - Email: _____

Phone: _____

All amounts expressed in US Dollars

Quote Acceptance Information

Signature _____
Name _____
Title _____
Date _____

Mar 7, 2019 2:45:26 PM EST

File Edit Commands Help

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NavLine

511-3072-432.86-12

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Machinery and Equipment / Operating Equipment

Fiscal year: 2019 Dr

Budget: 270,000.00

Committed: 4,371.10

Balance: 265,628.90

Project Data

Project Entry Optional

Q 027201 Misc. Equip. & .00

Q 027203 Emergency Gener .00

Q 037201 Miscellaneous E .00

Q 047001 Misc Equipment .00

Q 047002 Computer Equipm .00

Q 057009 Miscellaneous E .00

Q 057013 Filter Presses/ .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	4,371.10	4,371.10
Q 02 February	.00	4,371.10
Q 03 March	.00	4,371.10
Q 04 April	.00	4,371.10
Q 05 May	.00	4,371.10

Payment information

Vendor (* indicates pending)

Total

Encumbrances

PO #	Vendor	Balance
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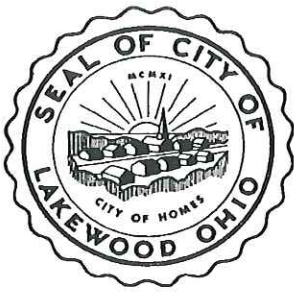
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	270,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprat	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	4,371.10
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	86	Machinery and Equipment	Encumbrances	.00
Object	12	Operating Equipment	Unposted encumbrances	.00

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-072

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2019 Sign Replacement Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Streets, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Osburn Associates, Inc. in an amount not to exceed \$35,000 for Blank Sign Stock, Inks, Banner Material, Channel and other miscellaneous materials as required by the Division of Traffic Signs & Signals for the city's 2019 Sign Replacement Program.

Sign Stock and Materials for the 2019 Sign Replacement Program will be purchased through Ohio Dept of Transportation Purchasing Program; Award Tab 019-19, 033-18 082-18, 125-19 and 880-19 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 61-18 \$250,000
Contracting Balance:	\$250,000 / \$215,000
Funding:	SCMR Fund
Account Distribution:	211-3030-435-42-18 \$50,000
Account Balance:	\$69,750 / \$14,750
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Operating Supplies – Traffic Signs & Signals
Commodity Code:	438-000
Bid Reference:	ODOT Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: March 4, 2019
TO: Kim Smith, Purchasing
FROM: Chris Perry, Division Manager
RE: **2019 Sign Replacement Program**
CC: Joe Beno, Director, Department of Public Works

We are seeking approval to purchase signs and materials in an amount not to exceed \$35,000.00. Funds are available in Streets Account #211-3030-435-42-18.

Osburn Associates, Inc. signs and materials pricing meets or is lower than sign replacement materials as part of the 2019 ODOT Cooperative Purchasing Program; Award Tab 019-19, 033-18, 082-18, 125-19, and 880-19.

All sign replacement material to be purchased through the rules established by the ODOT Cooperative Purchasing Program; Award Tab 019-19, 033-18, 082-18, 125-19, and 880-19.

See attached for all approximate signs and materials associated with the 2019 Street Sign Replacement Program.

There is an existing purchase order with Osburn Associates, Inc., # 90161 for \$10,000.00. We will be increasing this purchase order by \$25,000.00 for a total of \$35,000.00 to cover the cost of Detroit Avenue sign replacements and additional sign replacement work citywide.

Respectfully,

Chris Perry
Division Manager/Arborist

2019	Osburn Associates, Inc	
Project	Item	Cost Estimate
	Trafficjet ultra ink, cyan, magenta, yellow, and black	
Detroit	Trafficjet spot ink, cyan, magenta, yellow, and black	\$4,500.00
	Sheeting and clear film	
Detroit	Stop signs (55)	\$2,200.00
Detroit	Various aluminum blank signs (240) & R-10 (40) (No turn on red) signs	\$6,500.00
Detroit	Various aluminum blank signs (75)	\$2,000.00
Detroit	Various aluminum blank signs (150)	\$925.00
Detroit	Signs (45)- speed limit 25	\$1,325.00
	Detroit Total	\$17,450.00
Detroit	Supplies / hardware / signs as needed	\$7,550.00
	Total	\$25,000.00
	Remaining original P.O.	\$10,000.00
	Total P.O.	\$35,000.00

Mar 7, 2019 2:46:34 PM EST

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211-3030-435.42-18

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Operating Supplies / Traffic Signs and Signals

Fiscal year: 2019 Dr

Budget: 50,000.00

Committed: 42,913.16

Q Balance: 7,086.84

Project Data

Project Entry Optional

Q 105000 2010 TrafficSig .00

Q 115001 2011 Traffic Si .00

Q 125001 2012 Traffic Si .00

Q 155001 Traffic Sign Re .00

Q 165001 Traffic Sign Re .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	4,872.68	4,872.68
Q 02 February	3,235.88	8,108.56
Q 03 March	374.21	8,482.77
Q 04 April	.00	8,482.77
Q 05 May	.00	8,482.77

Payment information

Vendor (* indicates pending) Total

Q GRAYBAR ELECTRIC CO., INC. 2,710.91

Q HOME DEPOT/GECP 543.57

Q GRIMCO, INC. 1,913.61

Q OSBURN ASSOCIATES, INC. 2,928.54

Encumbrances

PO #	Vendor	Balance
Q 090155	GRIMCO, INC.	5,086.39
Q 090158	HOME DEPOT/GECP	1,456.43
Q 090161	OSBURN ASSOCIATES, IN	7,071.46
Q 090162	PATH MASTER, INC.	3,000.00
Q 090163	SHEPWIN-WILLIAMS CO.	5,000.00
Q 090166	TRAFFIC CONTROL PRODU	10,000.00
Q 090324	TRU HAR PRODUCTS INC.	1,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	211	SCMR Fund	Original Budget	50,000.00
Department	30	Public Works	Revised Budget	.00
Division	30	Street Maint. & Repair	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	8,108.56
Sub activity	5	Streets and Highways	Unposted expenditures	374.21
Element	42	Operating Supplies	Encumbrances	34,804.60
Object	18	Traffic Signs and Signals	Unposted encumbrances	374.21
			Pre encumbrances	.00

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-073

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2019 Sidewalk Replacement Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to F.P. Allega Concrete Construction Corp. in an amount not to exceed \$620,000 to perform the 2019 Sidewalk Replacement Program.

F.P. Concrete Construction Corp. submitted the lowest and best responsive and responsible bid for the Sidewalk Replacement Program as outlined in Bid No. 19-002.

Contracting Authority:	Ordinance 63-18 \$800,000
Contracting Balance:	\$800,000 / \$180,000
Funding:	Capital Projects Fund
Account Distribution:	401-3030-470-84-40 Project #190100 \$650,000
Account Balance:	\$650,000 / \$30,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Sidewalk Program
Commodity Code:	909-076
Bid Reference:	Bid No. 19-002

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 20, 2019
TO: Board of Control
FROM: Roman Ducu –Project Manager – Public Works
RE: 2019 Sidewalk Program Project # 190100 Bid No.19-002

I recommend the City of Lakewood accept the bid from F.P. Allega Concrete Construction Corp for the removal and replacement of sidewalk up to but not to exceed \$620,000. F. P Allega was also the lowest bidder.

Respectfully,

Roman Ducu
Project Manager
Public Works

2019 Sidewalk Replacement Program (#6117615)

Owner: City of Lakewood

Bid No. 19-002

02/19/2019 10:00 AM EST

Engineer's Estimate \$662,200

	F. P. Allega Concrete Construction Corp.		Liberta Construction		Cementech Inc	
		\$653,500.00		\$717,600.00		\$721,350.00

NON-COLLUSION AFFIDAVIT

State of OHIO, County of CUYAHOGA,
FRANK P. ALLEGA (the "Affiant"), being first duly sworn
according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name
of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____
in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting
PRESIDENT, of F.P. ALLEGA CONCRETE CONSTRUCTION CORP.
a corporation organized and existing under the laws of the State of OHIO;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President FRANK P. ALLEGA

Vice President _____

Secretary JANET B. ALLEGA

Treasurer JANET B. ALLEGA

Attorneys _____

Directors _____

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: FRANK P. ALLEGA, JANET B. ALLEGA

NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: F.P. ALLEGA CONCRETE CONSTRUCTION CORP.

NAME OF PRESIDENT: FRANK P. ALLEGA

ADDRESS: 7725 COMMERCE PARK OVAL, SUITE B, INDEPENDENCE, OH, 44131

FEDERAL TAX IDENTIFICATION NO.: 34-1247566

CONTRACTOR'S LICENSE NO.: N/A

TELEPHONE NO.: (216) 328-9322; FAX NO.: (216) 328-9372

MAILING ADDRESS: 7725 COMMERCE PARK OVAL, SUITE B
INDEPENDENCE, OH, 44131

CONTACT PERSON FOR CONTRACT PROCESSING: FRANK ALLEGA

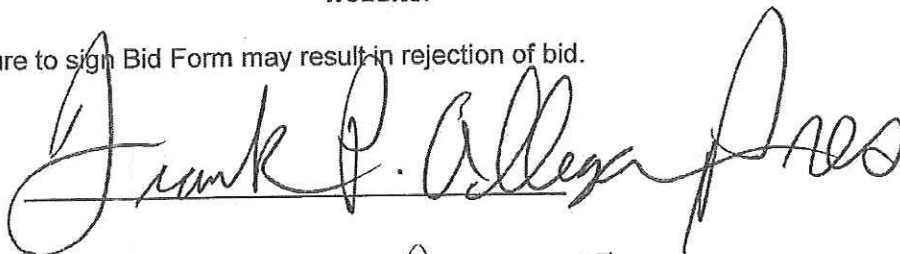
E-MAIL ADDRESS: F.allega@sbcglobal.net

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title FRANK P. ALLEGA, PRESIDENT

Date

FEBRUARY 14, 2019

Mar 7, 2019 11:49:04 AM EST

File Edit Commands Help

PHASUPERION
NaviLine

Project 190100-2019

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactions
☒ Pre-encumbrances
☒ Project detail balance

Project Information

Description: 2019 Sidewalk Program
Status: Active
Estimate: 650,000.00
Type: CP Capital Projects
Sub type: SD Sidewalk Program
Start/stop dates: 1/01/2019 --
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2019 Balance 650,000.00
Budget: 650,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999 Balance 650,000.00
Budget: 650,000.00
Actual: .00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Print

Cancel

Exit

Next project

Previous proj...

2018

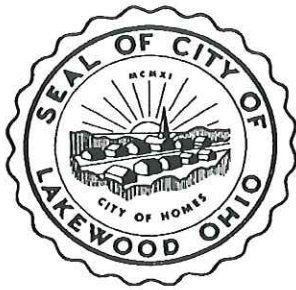
2020

Project activit...

Change balan...

Account Number	Description	Budget	Actual
401-3030-470.84-40	Sidewalk Repair	650,000.00	

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-074

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2019 Sidewalk Grinding Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Trip Hazard Repair LLC dba THR Concrete Grinding in an amount not to exceed \$30,000 to perform the 2019 Sidewalk Grinding Program.

Trip Hazard Repair LLC dba THR Concrete Grinding submitted the lowest and best responsive and responsible bid for the Sidewalk Grinding Program as outlined in Bid No. 19-003.

Contracting Authority:	Ordinance 63-18 \$800,000
Contracting Balance:	\$180,000 / \$150,000
Funding:	Capital Projects Fund
Account Distribution:	401-3030-470-84-40 Project #190100 \$650,000
Account Balance:	\$30,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Sidewalk Program
Commodity Code:	913-082
Bid Reference:	Bid No. 19-003

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 20, 2019
TO: Board of Control
FROM: Roman Ducu –Project Manager – Public Works
RE: 2019 Sidewalk Program Project # 190100 Bid No.19-003

I recommend the City of Lakewood accept the bid from THR Concrete Grinding, for the Grinding portion of the sidewalk program up to but not to exceed \$30,000. THR Concrete Grinding was also the lowest bidder.

Respectfully,

Roman Ducu
Division of Public works
Project Manager

2019 Sidewalk Grinding Program (#6117636)

Owner: City of Lakewood

Bid No. 19-003

02/19/2019 10:00 AM EST

Engineer's Estimate \$84,000

THR Concrete Grinding		Concrete Surface Repair, Ilc	
	\$44,500.00		\$52,000.00

NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga,

Andrew Manson (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name

of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a

partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting

President / mgn member, of THR Concrete Grinding - Trip Hazard, LLC

a corporation organized and existing under the laws of the State of Ohio;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President Andrew Manson

Vice President Matthew Manson

Secretary _____

Treasurer _____

Attorneys _____

Directors _____

and, that the following officers are duly authorized to execute contracts on behalf of the

corporation: THR Concrete Grinding - Trip Hazard Repair, LLC

NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: THR Concrete Grinding - Trip Hazard Repair, LLC

NAME OF PRESIDENT: Andrew Manson

ADDRESS: 15614 Lakewood Heights Blvd. Lakewood, OH 44107

FEDERAL TAX IDENTIFICATION NO.: 42-1711252

CONTRACTOR'S LICENSE NO.: N/A

TELEPHONE NO.: 888-557-3691; FAX NO.: 216-916-0768

MAILING ADDRESS: Same as above

CONTACT PERSON FOR CONTRACT PROCESSING: Andrew Manson

E-MAIL ADDRESS: thrginding@gmail.com

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title President, mgr. member

Date

2-15-19

Mar 7, 2019 11:50:23 AM EST

File Edit Commands Help

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Project 190100-2019

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactio

Pre-encumbrances

Project detail balan

Project Information

Description: 2019 Sidewalk Program

Status: Active

Estimate: 650,000.00

Type: CP Capital Projects

Sub type: SD Sidewalk Program

Start/stop dates: 1/01/2019 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2019	Balance	650,000.00
Budget:		650,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	650,000.00
Budget:		650,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2018

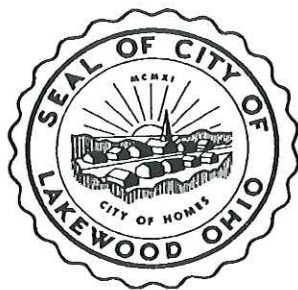
2020

Project activit...

Change balan...

Account Number	Description	Budget	Actual
401-3030-470.84-40	Sidewalk Repair	650,000.00	

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-075

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Citywide Surveillance System - Support & Maintenance

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Technology, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to U.S. Protective Services in the amount of \$15,000 to provide Support & Maintenance for replacement and/or repair of all ACTi cameras, network video recorders (NVR's), mounts, power over Ethernet switches and hard disk drives in use for the citywide surveillance system.

U.S. Protective Services is the sole source for maintenance and support of the Surveillance Cameras and Equipment.

Contracting Authority:	Ordinance 50-18 \$575,000
Contracting Balance:	\$374,190 / \$359,190
Funding:	General Fund
Account Distribution:	101-5050-412-52-07 \$691,000
Account Balance:	\$408,458 / \$393,458
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	939-021
Bid Reference:	Sole Source

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager MC
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Tim Malley, Police Chief
Date: 3/5/2019
Re: Service Agreement on ACTi Camera Equipment

I respectfully request that the Board of Control approve my recommendation to approve an expenditure for a 1-year service agreement with U.S. Protective Services in an amount of \$15,000. This agreement provides the City of Lakewood, for the period of 1 year, the replacement and/or repair of all ACTi cameras, network video recorders (NVR's), mounts, power over Ethernet switches and hard disk drives in use for the citywide surveillance system (67 cameras and 2 NVR's) including all surveillance cameras and equipment used internally within City Hall, the City Hall Annex and the Police Station (66 cameras and 2 NVR's). Wear and tear and manufacturer defects will be covered under this agreement. The agreement also includes an annual inspection of all equipment. The service is sole source as U.S. Protective Services is the original reseller of all of the equipment covered and the official authorized reseller for ACTi in our region. The annual agreement will commence only after the proposed agreement is reviewed by our Law Department and subsequently signed and countersigned by the vendor. The service agreement is attached to this request. I believe this service agreement will protect this valuable asset (worth several hundreds of thousands of dollars) and keep the system operating well and always available for our police department. The funds needed for this proposed expenditure reside in the 101-5050-412.52-07 account.



750 W Resource Dr, Cleveland, OH 44131
Phone: 216-459-3000 Fax: 800-635-9345

City of Lakewood, Ohio 44107

Michael V. Coletta

Information Technology Manager

Regarding: Budgetary numbers for Equipment Service Agreement

Michael;

The following outlines the option for the service agreement on all the ACTi cameras; NVR Recorders; Mounts; PPOE Switches; and Hard Drive Disks for the City of Lakewood.

US Protective Services will replace and/or repair any equipment under this service agreement at no additional charge to the City of Lakewood.

Any ACTi Device found to be nonfunctional due to normal wear and tear and/or manufacturer defect will be covered under this agreement.

Acts of god, i.e. lightning strike, fire, flood; earthquake, etc. will not be covered under this agreement. Also not covered is any damage due to vandalism, misuse or neglect by the customer.

One annual inspection of the system will be included in this agreement. We will always be available, as will ACTi support, anytime you need us.

Let me know if you have any questions regarding the coverage or the cost of this proposed agreement.

PROPOSED ANNUAL SERVICE AGREEMENT FEE.....\$ 15,000.00*

- The service fee may be billed Monthly; Quarterly; or Annually per your request.

Thanks for the opportunity to continue to service your security needs.

City of Lakewood

US Protective Services

X_____

X_____

Mar 8, 2019 8:48:23 AM EST
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101-5050-412.52-07
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
Cancel
Exit
Previous acc...
Next account
2018
2020
Account activi...
Pending trans...

Account information

Q Service Agreements / Computer
Fiscal year: 2019 Dr
Budget: 691,000.00
Committed: 282,541.47
Q Balance: 408,458.53

Project Data

Project Entry Optional
Q 103002 Code Enforcemen .00
Q 123012 SharePoint .00
Q 163011 Fiber Network C .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	170,358.34	170,358.34
Q 02 February	20,330.76	190,689.10
Q 03 March	1,386.67	192,075.77
Q 04 April	.00	192,075.77
Q 05 May	.00	192,075.77

Encumbrances

Q 090424	CDW GOVERNMENT, INC.	3,594.70
Q 090425	CDW GOVERNMENT, INC.	.00
Q 090426	MOBILETEK CONSULTING	4,200.00
Q 090427	UCG TECHNOLOGIES	399.00
Q 090470	SHAMROCK COMPANIES, I	2,760.00
Q 090478	SUPERION, LLC	.00
Q 090488	FIS AVANTGARD LLC	765.00
Q 090489	FIS AVANTGARD LLC	1,350.00

Payment information

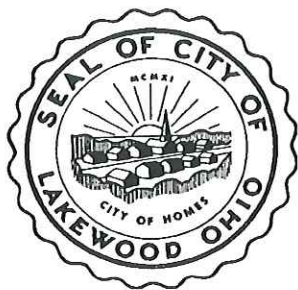
Vendor	Total
Q SHAMROCK COMPANIES, INC	690.00
Q CDW GOVERNMENT, INC.	1,091.98
Q MCPC, INC.	4,522.70
Q RIGHT STUFF SOFTWARE CORP.	41,400.00
Q GRANICUS, INC.	10,697.40
Q SUPERION, LLC	75,543.35
Q ONLINE SOLUTIONS, LLC	38,700.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031200		15,000.00
RQ	0000031219		62,397.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	691,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	190,689.10



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-076

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Desktop Personal Computers – Information Technology

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Technology, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with CDW Government, Inc. in an amount not to exceed \$100,000 for the replacement of Desktop Personal Computers & Laptops that include a 5-year warranty per unit.

Desktop Personal Computers & Laptops will be purchased through the National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #2018011-01.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$4,385,882 / \$4,285,882
Funding:	General Fund
Account Distribution:	101-5050-412-87-50 Project #193022 \$100,000
Account Balance:	\$100,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Desktop PC's
Commodity Code:	206-000
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager MC
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 3/4/2019
Re: 2019 Desktop PC and Laptop Purchase - Phase III

P#193022

I am proposing a purchase of 58 new desktop computers and 11 laptop computers from CDW-G to complete the goal of phasing out the current computers throughout the city government over a three year period. This is the third year for this program. The computers are manufactured by Lenovo and the monitors by LG (see the attached quotes). The pricing of the PC's, laptops and monitors is per National IPA contract 2018011-01 or below.

The total cost for this purchase including shipping is \$87,484.42. I respectfully request the Board of Control to approve this purchase in an amount not to exceed \$91,000. The extra funds requested are to account for a few PC's that are not available yet due to a manufacturing problem at Intel.

The funds needed to cover this expenditure reside in account 101-5050-412.86-12.



QUOTE CONFIRMATION

DEAR MICHAEL COLETTA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KLFL552	2/20/2019	LENOVO 710	459718	\$64,724.10

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkCentre M710t - tower - Core i5 7400 3 GHz - 8 GB - 512 GB Mfg. Part#: 10M9000MUS UNSPSC: 43211508 Contract: MARKET	51	4625929	\$846.99	\$43,196.49
Lenovo Premier Support - extended service agreement - 5 years Mfg. Part#: 5WS0M90341 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: MARKET	51	4451030	\$134.75	\$6,872.25
LG 27BK400H-B - LED monitor - Full HD (1080p) - 27" Mfg. Part#: 27BK400H-B UNSPSC: 43211902 Contract: MARKET	51	5006183	\$151.12	\$7,707.12
Lenovo - DDR4 - 8 GB - DIMM 288-pin - unbuffered Mfg. Part#: 4X70R38787 UNSPSC: 32101602 Contract: MARKET	51	5173271	\$136.24	\$6,948.24

PURCHASER BILLING INFO Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local	SUBTOTAL	\$64,724.10
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$64,724.10
DELIVER TO Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Ground (2- 3 Day)	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Don Parrott

(877) 325-7579

donp@cdwg.com

QUOTE CONFIRMATION



DEAR GENE BYRNE,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KLGH166	2/21/2019	LVO	0459718	\$8,971.70

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkStation P330 - tower - Core i7 8700 3.2 GHz - 16 GB - 512 GB Mfg. Part#: 30C5000HUS UNSPSC: 43211515 Contract: National IPA Technology Solutions (2018011-01)	5	5266214	\$1,537.47	\$7,687.35
Lenovo - DDR4 - 16 GB - DIMM 288-pin - unbuffered Mfg. Part#: 4X70R38788 UNSPSC: 32101602 Contract: National IPA Technology Solutions (2018011-01)	5	5183751	\$256.87	\$1,284.35

PURCHASER BILLING INFO		SUBTOTAL	\$8,971.70
Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$8,971.70
DELIVER TO		Please remit payments to:	
Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Ground (2- 3 Day)		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Don Parrott

(877) 325-7579

donp@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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QUOTE CONFIRMATION



DEAR DAVE SWETKIS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KLRN690	3/4/2019	UPDATED QUOTE	0459718	\$3,250.95

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkStation P330 - tower - Core i7 8700 3.2 GHz - 16 GB - 512 GB Mfg. Part#: 30C5001JUS POLICE CHIEF UNSPSC: 43211515 Contract: National IPA Technology Solutions (2018011-01)	1	5243174	\$1,862.99	\$1,862.99
Lenovo - DDR4 - 16 GB - DIMM 288-pin - unbuffered Mfg. Part#: 4X70R38788 POLICE CHIEF UNSPSC: 32101602 Contract: National IPA Technology Solutions (2018011-01)	1	5183751	\$256.87	\$256.87
Lenovo ThinkStation P330 - SFF - Core i7 8700 3.2 GHz - 16 GB - 512 GB Mfg. Part#: 30C7000JUS AUDITORIUM UNSPSC: 43211515 Contract: National IPA Technology Solutions (2018011-01)	1	5266286	\$1,131.09	\$1,131.09

PURCHASER BILLING INFO Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local	SUBTOTAL	\$3,250.95
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$3,250.95
DELIVER TO Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Ground (2- 3 Day)	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Don Parrott

(877) 325-7579

donp@cdwg.com

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For more information, contact a CDW account manager

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QUOTE CONFIRMATION



DEAR MICHAEL COLETTA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KKTZ841	2/12/2019	LVO LAPTOP	0459718	\$10,537.67

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkPad E580 - 15.6" - Core i5 8250U - 8 GB RAM - 256 GB SSD Mfg. Part#: 20KS003SUS UNSPSC: 43211503 Contract: MARKET	11	4921594	\$789.99	\$8,689.89
Axiom AX - DDR4 - 8 GB - SO-DIMM 260-pin - unbuffered Mfg. Part#: 4X70M60574-AX UNSPSC: 32101602 Contract: MARKET	11	4646971	\$77.99	\$857.89
Lenovo ePac Depot Repair - extended service agreement - 3 years - pick-up a Mfg. Part#: 5WS0A23813 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: MARKET	11	3057156	\$89.99	\$989.89

PURCHASER BILLING INFO Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local	SUBTOTAL	\$10,537.67
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$10,537.67
DELIVER TO Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Ground (2- 3 Day)	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Don Parrott

(877) 325-7579

donp@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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ALL YOUR IT NEEDS ON ONE AGREEMENT



CONTRACT PURCHASING SIMPLICITY

CDW•G and National IPA offer a competitively solicited and publicly awarded cooperative purchasing agreement for Information Technology Solutions. This agreement features a comprehensive range of technology solutions including:

- Input Devices
- Media Supplies
- Network Equipment
- Printers
- Projectors
- Services
- Software
- Software Licensing
- Storage Devices
- Systems

To simplify the purchasing process, CDW•G offers National IPA participating agencies special pricing on technology solutions across a breadth of vendors. CDW•G also brings unmatched levels of service, advice and support from expert teams. Visit CDWG.com/nationalipasolutions for a complete list of products and services available. To simplify your purchase, search by keyword or browse by product category and use the resource links to access other valuable information.

Information Technology Solutions Contract #2018011-01

The National IPA contract portfolio, including the CDW•G agreement, is available to public agencies, educational institutions and agencies for public benefit. There is no fee to participate and no minimum purchase requirements. Register at nationalipa.org; let National IPA and CDW•G solve your resource problems and technology requirements with one agreement.

**For more information, contact your CDW•G account manager
or National IPA representative today.**

Mar 7, 2019 11:52:37 AM EST

File Edit Commands Help

Print screen = RION
Navigation

Project 193022-Replac

- ☒ Account types
- ☒ Assets
- ☒ Expenditures.
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactio
- ☒ Pre-encumbrances
- ☒ Project detail balan

Project Information	
Description:	Replacement PCs
Status:	Active
Estimate:	100,000.00
Type:	GF General Fund
Sub type:	EQ Equipment & Machinery
Start/stop dates:	1/01/2019 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2019	Balance 100,000.00
Budget:	100,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 100,000.00
Budget:	100,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	100,000.00	

Print

Cancel

Exit

Next project

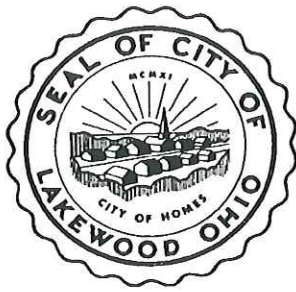
Previous proj...

2018

2020

Project activit..

Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-077

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: City Resiliency

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract to ReThink Advisors in amount not to exceed \$50,000 to assist the city in our Resiliency Planning Initiative.

ReThink Advisors was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18 \$300,000
Contracting Balance:	\$265,000 / \$215,000
Funding:	General Fund
Account Distribution:	101-5099-412-30-02 \$150,000
Account Balance:	\$67,770 / \$17,770
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Prof Svs
Commodity Code:	918-006

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 13, 2019
TO: Board of Control
FROM: Alex Harnocz
Planning and Development
Re: Consultant to Assist with Resiliency Task Force

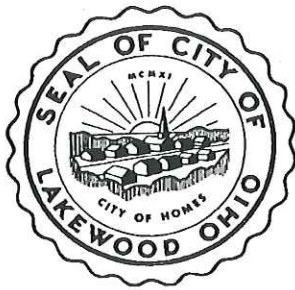
The Department of Planning and Development is seeking to renew a contract with a consultant to assist with the City's resiliency planning initiative. Resiliency is the ability of an organization to withstand long-term stresses and short-term shocks. The Consultant will support the City's resiliency initiative by providing research, analysis, and reporting at the direction of City Staff in support of the Resiliency Task Force.

Over the past year, ReThink Advisors has assisted City staff in administering the Resiliency Task Force, generating content for meetings, connecting the Task Force to topic experts, facilitating meetings and public outreach. They have greatly expanded the capacity of the Task Force and we wish to continue their participation in the next 10 months of the project.

Our target is to have a report out to the Planning Commission and City Council by the end of the year to formally incorporate resiliency into the *Community Vision* plan. This will solidify the hard work of the task force into the city's long range planning efforts for the long term.

ReThink Advisors partners have experience in the fields of planning, business, and the military. They are experienced systems-thinkers with a wealth of connections throughout a number of innovative industries. The partners work closely with the EcoDistricts, a third-party accreditation organization which has developed the EcoDistricts Protocol. The Protocol is a planning template which ultimately leads to a LEED-type accreditation on a neighborhood scale.

We are proposing to extend the contract with ReThink Advisors for an amount not to exceed \$50,000. Funds will be drawn from the Economic Development Fund 101-5099-412-30-02 Professional Services / Management Consulting.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-078

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: 2020 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Engineering Services Contract to Osborn Engineering in the amount of \$62,250 to provide Design Services for the 2020 Watermain Replacement Project, to include Idlewood, Lakeland & Morrison.

Osborn Engineering was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 56-18 \$2,000,000
Contracting Balance:	\$1,292,428 / \$1,230,178
Funding:	Water Fund
Account Distribution:	501-3060-431-30-10 Proj #198001 \$63,000
Account Balance:	\$63,000 / \$750
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	2020 Watermain Design
Commodity Code:	968-047
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: February 28, 2019
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: 2020 Water Main Replacement Project

MLP
2

We requested a proposal from Osborn Engineering who is the top ranked consultant for providing watermain engineering services for the above referenced project. Attached is a proposal from Osborn Engineering to perform professional services based on the Request for Proposal. The project would be partially funded through a grant and loan from OPWC and that agreement is expected in July 2019. The following table summarizes the water mains to be replaced with this project.

Street	Limits
Idlewood	Clifton to terminus
Lakeland	Athens to Delaware
Morrison	Athens to Delaware

The project will also include manhole separation on Lakeland and Morrison where shared manholes exist within the project limits. I recommend that the Board of Control approve Osborn Engineering to provide the services such that the survey, soil borings, CCTV and design work can proceed. I request an approval amount of **\$62,250** which includes a contingency for unforeseen conditions.

Please contact me with any questions.

cc: Joe Beno, Director of Public Works



February 27, 2019

Mr. Mark K. Papke, PE, CPESC
City of Lakewood
Department of Public Works
12650 Detroit Avenue
Lakewood, Ohio 44107

Re: Engineering Services for the 2020 Watermain Replacement Project

Dear Mr. Papke:

The Osborn Engineering team is pleased to respond to the City's request for professional engineering services for the above referenced project. Having been a Cleveland firm for 127 years, we know how important it is to provide a complete project team. Based upon the requirements in the Request for Proposal, we have included the requested geotechnical and CCTV field investigations to complete the engineering services. Along with our teaming partners, we are confident that we will deliver a quality design project that will meet the needs of the City of Lakewood.

Attached herewith is our project approach and cost proposal for this project in accordance with your Request for Proposal.

We appreciate the opportunity to offer our services to the City of Lakewood, and we would be happy to speak to you further about this project.

Respectfully Submitted,
OSBORN ENGINEERING

Scott A. Vura, P.E., LEED AP
Executive Vice President
Principal, Infrastructure Group

cc: OEC_Acct

CLEVELAND

1100 Superior Ave, Ste 300
Cleveland, OH 44114
t 216.861.2020

AKRON

1201 E. Market Str, Ste 200
Akron, OH 44305
t 330.535.3132

COLUMBUS

990 West Third Ave, Ste 200
Columbus, OH 43212
t 614.556.4272

DETROIT

1001 Woodward Ave, 5th Fl
Detroit, MI 48226
t 313.915.4014

FT. LAUDERDALE

1948 E. Sunrise Blvd, Ste 1
Ft. Lauderdale, FL 33304
t 954.767.8886

www.osborn-eng.com



PROJECT APPROACH

Osborn's Civil Department specializes in municipal and utility engineering, especially watermain replacement projects. We have completed a number of successful watermain projects for the City of Lakewood. Also, within the past 7 years we have successfully designed waterline projects for the Cities of Willowick, Cleveland, Eastlake, Euclid and Westlake, as well as the Lake County Utilities Department and the City of Cleveland's Water Main Renewal Program along with the Suburban Watermain Program with projects in Euclid, Newburg Heights and Seven Hills.

PROJECT UNDERSTANDING

The City of Lakewood is planning a watermain replacement and roadway rehabilitation project, which has been partially funded by the Ohio Public Works Commission (OPWC). We understand that the primary goal of this project is to design and construct the replacement of nearly 2,770 linear feet of existing 8" watermains with new 8" watermains located on residential streets. The project consists of 3 streets in various locations throughout the City. The streets and related project limits are further identified as follows:

Street	Project Limits	Project Length	Water Length	Full or Half Width Resurfacing	Manhole Sewer Separation	OPWC Funded
Idlewood Avenue	Clifton to Terminus	670	570	Full	No	Yes
Lakeland Avenue	Athens to Delaware	1,200	1,100	Full	Yes	Yes
Morrison Avenue	Athens to Delaware	1,200	1,100	Full	Yes	Yes

The watermain replacement generally consists of the installation of new 8" watermains in accordance with the City's Standards, replacing the old, tuberculated watermains. The water work also includes the replacement of approximately 10 existing fire hydrants/valve connections as well as approximately 120 service connections and other appurtenances. The service connection replacements are proposed from the main to the corp stop. The associated roadway rehabilitation consists of the extent of pavement width replacement listed in the table above, curb repair, casting adjustments, ADA curb installation or replacement (if needed), tree removal/replacement, manhole sewer separation as defined in the table above, and other appurtenances. Other work includes maintenance of traffic, storm water pollution prevention plan (SWPPP) and site restoration.

TECHNICAL APPROACH

We recognize that this project is primarily located within residential areas within the City of Lakewood. If we are chosen for this project, all of the waterline improvements will be designed and phased with the intent of always keeping the needs and character of the surrounding neighborhoods in mind. Special attention will be given to the safety of the general public, whether it is establishing provisions for temporary water service or maintenance of traffic (MOT) for the roadway rehabilitation. Important items, such as maintaining driveway access and existing water service to residents and businesses, are carefully discussed with the project team and City to deliver the desired level of service.

At the outset of the project, Osborn will meet and review the entire project scope and construction budget with the City to determine the optimal project approach. Watermain replacement projects can be accomplished either by replacing the watermain in the same trench as the existing or constructing it along a new alignment. These two different methods each have positive and negative impacts associated with them. Replacement in the same trench requires temporary bypassing for service during construction. Temporary bypass lines increase the construction budget and schedule



duration, require significant maintenance and are an inconvenience for residents and motorists; however, bypass allows for removal of the existing mains at the same time that the new ones are being installed and may also reduce conflicts with the lateral connections. We understand from talking with the City that the 2018 watermain program had change orders related to conflicts between the proposed watermain and the laterals requiring lowering. Osborn will work with the City to evaluate replacing the main in the same trench. This typically minimizes the amount of trenching as well as simplifies the procedure for locating and reconnecting the individual service connections to each house or business. We may, however, find some advantages in our design by realigning some of the waterlines. The new main can be constructed while the old waterline is left in service, eliminating the need for temporary bypass lines and service connections on that particular street during construction. The deciding factor may come down to the presence of existing utilities or the location of the sanitary sewer, which could prohibit a realigned replacement. Osborn has successfully completed both types of watermain replacements, and we intend on working with the City to determine the most cost effective solution for each street. We have included provisions for temporary bypass plans for this project.

Based upon your Request for Project Approach and Cost Proposal dated February 08, 2019, Osborn will provide the design within the following tasks:

- CCTV of Existing Sewers
- Field Study
- Plans Specifications and Estimate (PS&E)
- Meetings

CCTV of Existing Sewers

To determine the need for any sewer repairs prior to the roadway rehabilitation, Osborn will provide a CCTV inspection of the storm and sanitary sewers and manhole inspection for the identified sections of roadway within the project scope including Idlewood Avenue, Lakeland Avenue and Morrison Avenue. The CCTV operator will be certified by NASSCO, all CCTV work will be in accordance with PACP standards and all manhole inspections shall be in accordance with MACP Level 1 standards. Osborn will prepare a summary report to the City with sewer repair recommendations and preliminary cost estimates for inclusion into the construction project. The summary report will include the CCTV logs, DVD and manhole inspection forms.

Field Study

The field study includes a limited site survey and a geotechnical investigation in support of the project. The site survey will utilize available mapping information, including aerials and planometric drawings, which will be field verified with a supplemental topographic survey to provide the final background. The profile of the road will be based on the City's planometric contour drawings. Utilities (contacted through OUPS & OGPUPS) and other features will also be included for an overall basemap developed in CAD. Service connections will be plotted based on record information obtained from the City. We will also inspect the conditions of the existing curb inlets, valves, curbs and curb ramps and report their conditions. Benchmarks for stationing will be set for horizontal control.

Osborn will subconsult and complete the geotechnical work for this project. The geotechnical subsurface exploration will be performed in general accordance with ASTM standards and will include the following services:

- Sampling and testing of the subsurface materials at the site to depths that would significantly affect or be affected by the proposed waterline installation.
- Identification of the physical and engineering characteristics of subsurface materials encountered during the sampling and testing.
- Observation of the groundwater levels at the boring locations during and upon completion of the boring.
- Boring logs with provided surface elevations, soil descriptions, strata change depths, SPT data and groundwater data.



- Recommendations for the selection, design and construction of the foundation systems for the proposed structures, and recommendations for trench support, pipe bedding, dewatering and excavation procedures.
- The project includes a total of approximately 13 soil borings, 13 pavement cores and a summary report with findings and recommendations. Soil borings will be taken to a depth of 15 feet for a total length of 195 feet.

Plans Specifications and Estimate (PS&E)

As previously indicated, Osborn will confirm the construction scope with the City at the outset of the project and perform the field studies and soil borings. Once the final project details are determined and the watermain alignments are determined, Osborn will prepare plans, specifications and cost estimates which are to be submitted at the 50%, 95%, and PS&E stage for review and comment. The plans will be prepared in accordance with the City of Lakewood standards but generally will include a title sheet, general notes, typical sections plan and profile sheets, SWP3 plans, temporary bypass (as needed), details, and maintenance of traffic plans. In addition to the plans, Osborn will prepare bidding documents including detailed specifications and construction cost estimates. The PS&E package shall meet the requirements of the OPWC.

Meetings

Osborn will attend 5 official meetings, including the kickoff meeting, 50% PS&E submittal review, 95% PS&E submittal review, a pre-bid meeting and a preconstruction meeting.

Project Design Phase Schedule:

1. Notice to Proceed / Kickoff Meeting	April 1, 2019
2. Soil Borings, CCTV of Existing Sewers & Field Study	April 3, 2019 to May 31, 2019
3. 50% Submittal	July 12, 2019
4. City Review (3 Weeks)	July 15, 2019 to August 2, 2019
5. 95% Submittal	August 5, 2019 to September 20, 2019
6. City Review (3 Weeks)	September 23, 2019 to October 11, 2019
7. PS&E (100% Submittal)	October 14, 2019 to November 8, 2019
8. Bidding and Awarding	November 11, 2019 to January 24, 2020
9. Construction Kick-Off	May 4, 2020

2020 Watermain Replacment Project Cost Schedule

Item	Unit	(A) Estimated Quantity	(B) Unit Rate	Total Cost (A x B)
CCTV of Existing Sewers and Preparation of Findings/Recommendations Report				
CCTV of Combination, Sanitary and Storms sewers along with manhole inspections	Lump Sum	1	\$10,000	\$10,000
Senior Engineer	Hr			
Project Engineer	Hr	4	\$100	\$400
Staff Engineer	Hr	12	\$65	\$780
Administrative Staff	Hr			
Field Study				
Survey Crew	Hr	24	\$120	\$2,880
Professional Surveyor	Hr	2	\$150	\$300
Senior Engineer	Hr			
Field Engineer	Hr	8	\$100	\$800
Administrative Staff	Hr			
Equipment and Reimbursables	Lump Sum	1		
Subsurface Investigation and Report				
Subsurface Investigation and Report	Lump Sum	1	\$7,500	\$7,500

Item	Unit	(A) Estimated Quantity	(B) Unit Rate	Total Cost (A x B)
50% Stage Submittal				
Senior Engineer	Hr	4	\$150	\$600
Project Engineer	Hr	30	\$100	\$3,000
Staff Engineer	Hr	160	\$65	\$10,400
CADD Technician	Hr			
Administrative Staff	Hr			
PS&E Submittal				
Senior Engineer	Hr	4	\$150	\$600
Project Engineer	Hr	18	\$100	\$1,800
Staff Engineer	Hr	105	\$65	\$6,825
CADD Technician	Hr			
Administrative Staff	Hr			
Printing Costs	Lump Sum	1	\$500	\$500
Project Manager (Professional Engineer)				
Project Manager (Professional Engineer)	Hr	38	\$150	\$5,700
Reimbursables	Lump Sum	1	\$165	\$165
Total Not to Exceed Price (Sum of Total Costs)			\$52,250	

Submitting Firm Information and Acknowledgement of Terms

Firm Name: The Osborn Engineering Company

Address: 1100 Superior Avenue, Suite 300

Cleveland, Ohio 44114

Phone: (216) 861-2020 Fax:

The Consultant acknowledges that the above submitted prices are in accordance with the Scope of Services, General Requirements and Payment sections of the 2020 Watermain Replacement Project RFP document dated February 8, 2019.

Signed:  Date: 02/27/2019

Print Name & Title: Scott A. Vura, PE, LEED AP
Executive Vice President
Principal, Infrastructure Group

Mar 7, 2019 11:51:19 AM EST

File Edit Commands Help

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NavLine

Project 198001-2020 ✓

- ☒ Account types
- ☒ Assets
- ☒ Expenditures.
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: 2020 Watermain Design
 Status: Active
 Estimate: 63,000.00
 Type: EP Enterprise Fund
 Sub type: WM Watermain Const/Repair
 Start/stop dates: 1/01/2019 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY:	Balance
2019	63,000.00
Budget:	63,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date

FY(s):	Balance
0000 - 9999	63,000.00
Budget:	63,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
501-3060-431.30-10	Professional Services / Other	63,000.00	

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Cancel

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Next project

Previous proj...

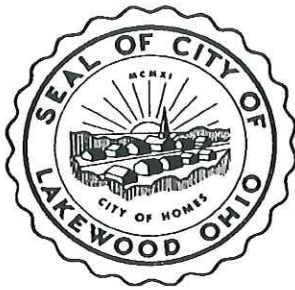
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2020

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MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-079

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Lakewood Heights Blvd. Resurfacing Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Vandra Brothers Construction in an amount not to exceed \$1,309,950 to perform the Lakewood Heights Blvd. Resurfacing Project. Contract award is the base bid of \$1,189,950 plus contingencies. ODOT to pay \$1,047,969.80, City of Cleveland's portion is \$149,334.27, leaving balance of \$112,655.68 to be paid by City of Lakewood.

Vandra Bros. Construction submitted the lowest and best responsive and responsible bid for this project as outlined in Bid No. 18-017.

Contracting Authority:	Ordinance 55-18 \$2,000,000
Contracting Balance:	\$2,000,000 / \$690,050
Funding:	Capital Project Fund
Account Distribution:	401-3030-470-84-50 Proj #164001 \$193,000
Account Balance:	\$150,130 / \$37,474
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Lakewood Hts Blvd Resurface
Commodity Code:	913-045
Bid Reference:	Bid No. 18-017

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING &
CONSTRUCTION

JOE BENO, PE
Director of Public Works

MARK PAPKE, PE, CPESC
City Engineer

Memo

To: Kim Smith – Purchasing Manager
From: Mark Papke, PE, CPESC – City Engineer *MKP*
Date: February 27, 2019
Re: Lakewood Project No. 164001 & Bid No. 18-017
CUY-Lakewood Heights Boulevard Resurfacing Project ODOT PID No. 100257

The above referenced project was advertised as required by Ohio Revised Code, ODOT, and City of Lakewood Codified Ordinances. The project lies within the municipal boundaries of the City of Cleveland and Lakewood. The bid opening was held on March 11, 2019 of which three (3) bids were received. The bid results have been tabulated on the attached bid sheet. The Engineer's Opinion of Probable Construction Cost is \$1,174,000. The following summarizes the bid results:

Contractor	Total Base Bid Amount
Vandra Brothers Construction	\$1,189,949.75
Perk Company, Inc.	\$1,254,402.00
Karvo Companies, Inc.	\$1,273,452.40

The lowest and best bid was received from Vandra Bros. in the amount of \$1,189,949.75. Vandra Brothers Construction and their subcontractor are ODOT pre-qualified to perform the work. ODOT has reviewed the bids and the DBE affirmation and is recommending award this contract to Vandra Brothers Construction. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the CUY-Lakewood Heights Boulevard Resurfacing Project to Vandra Brothers in the amount of \$1,189,949.75 and that \$120,000 in contingency be reserved for unforeseeable items. **Total Board of Control approval amount is \$1,309,949.75.**

The following summarizes the funding for this project:

ODOT (eligible items only)	\$ 1,047,959.80
*City of Cleveland (57%)	\$ 149,334.27
City of Lakewood (Acct #401 3030 470-8450)	\$ 112,655.68
Total Construction	\$ 1,309,949.75

*Per our July 19, 2016 agreement with the City of Cleveland

Please contact me with any questions.



NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga,

Bruno Melaragno (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name

of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting

_____President_____, of Vandra Brothers Construction, Inc _____

a corporation organized and existing under the laws of the State of Ohio_____;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President _____Bruno Melaragno_____

Vice President _____n/a_____

Secretary _____Victor Melaragno_____

Treasurer _____Victor Melaragno_____

Attorneys _____Michael Occhionero_____

Directors _____n/a_____

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: Bruno Melaragno, Victor Melaragno_____

NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER: Vandra Brothers Construction, Inc.

NAME OF PRESIDENT: Bruno Melaragno

ADDRESS: 24629 Broadway Avenue, Oakwood Village, Ohio 44146

FEDERAL TAX IDENTIFICATION NO.: 34-1415200

CONTRACTOR'S LICENSE NO.: ODOT 17616

TELEPHONE NO.: (440) 232-3030; FAX NO.: (440) 232-7194

MAILING ADDRESS: 24629 Broadway Avenue

Oakwood Village, Ohio 44146

CONTACT PERSON FOR CONTRACT PROCESSING: Debbie Shortridge

E-MAIL ADDRESS: vbc4@att.net

EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Signature



Name & Title Bruno Melaragno, President

Date January 28, 2019

Feb 12, 2019 10:01:44 AM EST
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Project 164001-Lakew...
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transactio
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Project Information
Description: Lakewood Hts Blvd Resurf
Status: Active
Estimate: 230,000.00
Type: ML Multiple Sources
Sub type: GR Grant & City Match
Start/stop dates: 1/01/2016 -
1st month of FY: 00
Source of funds:

Project Year-to-Date

FY: 2019	Balance	428.70
Budget:		.00
Actual:	428.70	
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

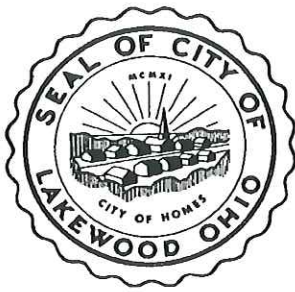
Project Code
There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	144,259.00
Budget:		230,000.00
Actual:		85,741.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

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Account Number	Description	Budget	Actual
211-3030-435.39-10	Contractual Services / Other	37,000.00	42,870
401-3030-470.84-50	Impa Other Than Bldgs / Streets	193,000.00	42,870



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-080

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Lakewood Heights Blvd. Resurfacing Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to DLZ Ohio, Inc. in the amount of \$150,417 to perform Professional Engineering and Inspection Services for the Lakewood Heights Blvd. Resurfacing Project. ODOT to pay \$120,333.60, City of Cleveland's portion is \$17,147.54, leaving balance of \$12,935.86 to be paid by City of Lakewood.

DLZ Ohio, Inc. was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 55-18 \$2,000,000
Contracting Balance:	\$690,050 / \$569,716
Funding:	Capital Project Fund
Account Distribution:	401-3030-470-84-50 Proj #164001 \$193,000
Account Balance:	\$37,474 / \$24,538
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Lakewood Hts Blvd Resurface
Commodity Code:	918-075
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING &
CONSTRUCTION

JOE BENO, PE
Director of Public Works

MARK PAPKE, PE, CPESC.
City Engineer

Memo

To: Kim Smith – Purchasing Agent
From: Mark K. Papke, PE, CPESC – City Engineer
Date: February 27, 2019
Re: Lakewood Project No. 164001
CUY-Lakewood Heights Boulevard Resurfacing – Construction Engineering/Inspection

MKP

The City advertised for professional engineering firms to submit Letters of Interest (LOI) for the above referenced project through ODOT's professional services contracting website. The City received LOIs from six (6) firms. The City staff reviewed the LOIs and ranked them according to their submittal. Attached is a summary of the rankings. DLZ was the highest ranked consultant to perform these services. As such, I requested a proposal from DLZ in the proper ODOT format and unit pricing. Attached is DLZ's proposal.

I am recommending that the Board of Control approve contracting with DLZ in the amount of \$150,417.

The funding breakdown is as follows:

ODOT reimbursement (80%)	\$120,333.60
City of Cleveland (57% of remaining 20%)	\$ 17,147.54
City of Lakewood (43% of remaining 20%)	\$ 12,935.86

Please contact me with any questions.



Consultant	Total Score
CTL Engineering, Inc.	266
DLZ, Ohio Inc.	283
GGJ, Inc.	243
H.R. Gray	244
QCI	259
Rii	261



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

February 25, 2019

City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

Attn: Mr. Mark K. Papke, P.E.
City Engineer

Re: Construction Management Services Fee Proposal for
CUY-Lakewood Heights Boulevard (PID No. 100257)

Dear Mr. Papke,

We are pleased to submit this cost proposal to supply construction management and inspection services for the 2019 CUY-Lakewood Heights Boulevard Project. Per the Letter of Interest, dated February 4, 2019, DLZ proposes the following level of effort to meet the goals of this project.

SCOPE OF WORK

The scope of work will be in accordance with the Request for Proposal dated January 14, 2019 and included as Attachment "A". Also included as attachment "A.1" is DLZ's summary of the scope on company letterhead.

SCHEDULE

DLZ understands that the contract will be executed during the 2019 construction season and is projected to last from April until September. This 22-week duration will include work from Chesterland Avenue Drive to Alger Road within the cities of Cleveland and Lakewood. The Contractor is expected to work daytime hours Monday through Friday, but it is understood some night or weekend work may be required, especially at the Interstate 90 entrance and exit ramps.

FEE

The fee for this project is based on a cost plus not to exceed price submitted as Attachment "B". This fee was calculated based off the 22-week duration mentioned above, assuming the Contractor is working 40 hours each week, staffed by one project inspector. Our fee is based off



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

a DLZ standard multiplier of 2.83 which is multiplied by the proposed personnel's actual hourly rate to achieve a weighted rate. The fee shows construction management services and project inspection for the entire project. A materials technician is included in the fee for QA/QC testing during asphalt operations and concrete placement. The fee also includes time for a documentation clerk, who will help maintain proper ODOT documentation throughout the project. Daily vehicles were submitted at the standard ODOT rate of \$49 per day for the inspector.

STANDARD TERMS AND CONDITIONS

DLZ understands that the City of Lakewood will issue a Standard Contract upon acceptance of this proposal.

Thank you for the opportunity to submit this cost proposal. Please don't hesitate to call should you have any questions or comments or require any clarifications.

Respectfully submitted,

DLZ OHIO, INC.

Daniel R. Uhler, P.E.
Field Services Department Manager

Enclosures: Attachment A & A.1 – Scope of Work
Attachment B – Cost Plus Not to Exceed Fee

cc: B. Kirkley
G. Bowen
file

01-14-19 Posting Date
CUY-Lakewood Heights Boulevard
PID No. 100257
City of Lakewood
Response Due Date: 02-04-19

Communications Restrictions

Please note the following policy concerning communication between Consultants and the Cities of Lakewood and Cleveland during the announcement and selection process:

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

Communications which are strictly prohibited:

Any discussions or marketing activities related to this specific project.

Allowable communications include:

Technical or scope of services questions specific to the project or RFP requirements.

Questions

Questions regarding this request can be emailed to Mark Papke, PE, CPESC at mark.papke@lakewoodoh.net

Project Description

The services include Construction Inspection and Construction Administration services for resurfacing of Lakewood Heights Boulevard (Alger Road to Chesterland Avenue) in Cuyahoga County and the cities of Lakewood and Cleveland with a project length of approximately 0.84 mile.

It is planned to mill the pavement; remediate deteriorated pavement sections; install an asphalt overlay upon the existing pavement section; install new ADA compliant curb ramps; replace damaged curbs; patch curb inlets; adjust utilities to grade; provide/maintain erosion and sediment control measures; replace signs; maintain traffic; and other appurtenances on Lakewood Heights Boulevard from Chesterland Avenue Drive to Alger Road within the cities of Cleveland and Lakewood.

Estimated Construction Cost: \$ 1,083,000.00

Prequalification Requirements

Prequalification requirements for this agreement are listed below. For all prequalification categories other than Cost Accounting - Unlimited the requirement may be met by the prime consultant or a subconsultant.

Also, please note that only individuals (not firms) are prequalified construction inspection activities. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named in order to meet the requirement.

For agreements that require prequalification in Cost Accounting - Unlimited, the prime consultant and **all subconsultants that provide engineering and design related services** must be prequalified in this category. Engineering and Design Related Services are defined as follows:

Program management, construction management, feasibility studies, preliminary engineering, design engineering, surveying, mapping, or architectural related services with respect to a highway construction project subject to 23 U.S.C. 112(a) as defined in 23 U.S.C. 112(b)(2)(A); and

Professional services of an architectural or engineering nature, as defined by State law (ORC 5526), which are required to or may logically or justifiably be performed or approved by a person licensed, registered, or certified to provide the services with respect to a highway construction project to 23 U.S.C. 112(a) and defined in 40 U.S.C. 1102(2).

CONSTRUCTION INSPECTION AND ADMINISTRATION:

Project Inspector;	(Refer to <u>Selection Subfactors</u> below)
Construction Engineer Level 1;	(Refer to <u>Selection Subfactors</u> below)
Construction Management Firm	

COST ACCOUNTING SYSTEM

Unlimited (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

Selection Subfactors

For this agreement, prequalification of individuals in construction inspection/administration categories is not required, but actual prequalification of individuals and partial completion of the requirements will be considered in the selection rating. Refer to the Scope of Services document for the approximate number of personnel required for the various categories. Provide resumes for proposed staff including prequalification status, and if not prequalified, a summary of requirements partially or completely met. The Construction Management Firm and Unlimited Cost Accounting categories will remain where applicable.

Experience in the inspection of the work items described in the Project Description section.

Contract Type and Payment Method

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

Estimated Date of Authorization

It is anticipated that the selected Consultant will be authorized to proceed by March 2019.

Project Schedule

The bid opening for the project is February 4, 2019. The anticipated start date for the selected Engineering firm is March 2019. Construction is to be completed by September 1, 2019.

Suspended or Debarred Firms

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

Terms and Conditions

The Department's Specifications for Consulting Services 2016 Edition will be included in all agreements selected under this request for letters of interest.

Compliance with Title VI of the Civil Rights Act of 1964

The City of Lakewood, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

Selection Procedures

The LPA will directly select a consultant based on the Letter of Interest (LoI). The requirements for the LoI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting five (5) copies of the Letter of Interest along with one (1) electronic pdf file of the entire qualification package to the following address **by 4:30 PM on the response due date** listed above.

**City of Lakewood
Attn: Mark K. Papke, P.E. – City Engineer
12650 Detroit Avenue
Lakewood, Ohio 44107**

Responses received after 4:30 PM on the response due date will not be considered.

Scope of Services

The Scope of Services document is included below.

Requirements for Letters of Interest, Programmatic Selection Process

A. Instructions for Preparing and Submitting a Letter of Interest

1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus two (2) pages for the Project Approach (Item B.5 below).
3. Please adhere to the following requirements in preparing and binding letters of interest:
 - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
 - b. Page numbers must be centered at the bottom of each page.
 - c. Use 8½" x 11" paper only.
 - d. Bind letters of interest by stapling at the upper left hand corner only. Do not utilize any other binding system.
 - e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Letter of Interest Content

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site, reviewed the PS&E, and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the Lol. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

Consultant Selection Rating Form
for
Programmatic Selections

Project: CUY-Lakewood Hts Blvd
PID: 100257
Project Type: Resurfacing
District: 12
Selection Committee Members:
City Engineers, Directors of Public Works,
Public Works Project Manager

Firm Name: _____

Category	Total Value	Scoring Criteria	Score
Management & Team			
Project Manager	10	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	25	See Note 2, Exhibit 1	
Firm's Current Workload/ Availability of Personnel	10	See Note 4, Exhibit 1	
Consultant's Past Performance	30	See Note 3, Exhibit 1	
Project Approach	25		
Total	100		

Exhibit 1 - Consultant Selection Rating Form Notes

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available, and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

**CITY OF LAKEWOOD
CONSTRUCTION ADMINISTRATION, INSPECTION, AND MATERIALS
MANAGEMENT SCOPE OF SERVICES**

Project Specific Services

Project Name	CUY-Lakewood Hts Blvd Resurfacing Project
PID	100257
Project Description	It is planned to mill the pavement; remediate deteriorated pavement sections; install an asphalt overlay upon the existing pavement section; install new ADA compliant curb ramps; replace damaged curbs; patch curb inlets; adjust utilities to grade; provide/maintain erosion and sediment control measures; replace signs; maintain traffic; and other appurtenances on Lakewood Heights Boulevard from Chesterland Avenue Drive to Alger Road within the cities of Cleveland and Lakewood.
Work Description	Consultant's work includes but not limited to: construction engineering, project management, inspection, materials testing and/or documentation of the Work performed by the City's Contractor. The services performed in accordance with the Ohio Department of Transportation, "Construction and Materials Specifications" and City of Lakewood procedures, directives and other requirements. The Consultant will provide services to monitor the construction work on a full or part-time basis and report the city contractor's work and determine whether such work complies with the State's contract requirements to the Local Public Agency/Person in Responsible Charge. The Construction Project Engineer (CPE), appointed by the Consultant will act upon the behalf of the city for the completion of the contract. Consultant will perform City's duties of reviewing payrolls for compliance with DBE and EEO requirements.
Scope of Services Meeting Date	TBD

I. GENERAL REQUIREMENTS

Provide services in accordance with ODOT's Construction Administration Manual of Procedures, 2013 or latest revision.

II. SCOPE OF WORK

Provide a project team including personnel that meet the following prequalification categories:

ODOT Prequalification Category	Approximate Number Required	Notes
Project Inspector	1	
Construction Engineer Level 1	1	As needed
Non-Prequalified Personnel	Approximate Number Required	Notes
Documentation Clerk	1	

The services may include:

A. Construction Contract Administration Duties

The performance of engineering and supervisory duties, administration, inspection and materials management required in the administration of a Federal Aid construction contract, as defined in the Ohio Department of Transportation (ODOT) Construction Inspection Manual of Procedures, and in accordance with the Construction and Materials Specifications (CMS), and construction contract specific requirements.

The table below includes the specific services required for this agreement.

PRIMARY TASK	ODOT Oversight	Responsibility		NOTES
		LPA	CONSULTANT	
POST AWARD				
Preconstruction Conference	X	X	X	The Firm's Project Manager and Inspector shall attend.
ACTIVE PROJECT ADMINISTRATION				
Daily Field Engineering and Inspection			X	
MATERIALS MANAGEMENT, TESTING AND CERTIFICATION				
Asphalt, Concrete & Aggregate Producer/Supplier Monitoring	X		X	
Asphalt, Concrete & Aggregate Field Testing			X	
Field Inspection of Materials from ODOT Certified Sources			X	
Monitoring and Documentation of Materials Management Process	X		X	
PROJECT DOCUMENTATION				
Daily Diaries			X	
Documentation of Quantities, Completed & Accepted			X	
Monitoring of Project Documentation	X		X	
ACTIVE PROJECT MANAGEMENT				
Progress Meetings	X	X	X	
Schedule Tracking and Updates	X		X	

PAYMENT & REIMBURSEMENTS				
Contractor Payment			X	Requires LPA Approval
Summary of Progressive Payment			X	
Invoice and Reimbursement Preparation		X	X	Requires LPA Approval
Review and Approval of Reimbursement Request	X			
CONTRACT CHANGES				
Negotiation and Preparation of Change Orders		X	X	Requires LPA Approval
Concurrence on significant Change Orders for Reimbursement	X	X	X	Requires LPA Approval
CLAIMS MANAGEMENT				
Claims Negotiation and Approval of Resolution		X	X	Requires LPA Approval
Approval of Funding for Resolution	X	X		
Monitoring and Documentation of Claims Management Process	X			
PREVAILING WAGE COMPLIANCE				
Wage Interviews, Payroll Reviews			X	
Resolution of Underpaid Wages		X	X	
Monitoring and Documentation of Prevailing Wage Compliance Process	X			
EEO AND DBE CONTRACT COMPLIANCE				
EEO/DBE Contract Requirements			X	
Bulletin Board Monitoring			X	
Review and Approval of Contractor DBE Waivers	X			
Commercially Useful Function Reviews				
Monitoring and Documentation of LPA's EEO and DBE Compliance Process	X			
PROJECT FINALIZATION				
Final Inspection and Acceptance	X			

Resolution of Punch list Items			X	
Agreement of Final Quantities, Payment		X	X	Requires LPA Approval
Final Payment to Contractor, Release of Responsibility		X	X	Requires LPA Approval
Preparation of Project Closeout Documents			X	
Review and Approval of Finalization Documents	X	X		Requires LPA Approval
Completion of LPA Contract Administration Evaluation	X			

B. Inspection/Testing Equipment as listed below:

Inspection/Testing Equipment	Approximate Number Required	Notes
Nuclear Density Gauge and related tools.	1	If needed
Concrete Control Kit to perform tests ASTM C-231, ASTM C-173, ASTM C-138 and ASTM C-143.	1	For each concrete pour
The type and number of vehicles, either cars or trucks, for use on-site.	1	

C. If included above or requested in writing, provide a documentation clerk as follows:

1. Job Duties

Performs specialized clerical tasks (e.g. searches records, gathers & organizes data, information & summarizes in preliminary reports; checks accuracy, clarifies discrepancies & certifies final data, possesses Microsoft Word and spreadsheet skills to produce basic reports and basic data entry). Performs general clerical tasks (e.g. maintains files; sorts and routes mail; answers phones, greets visitors; orders & stocks supplies; maintains calendar; makes copies; prepares materials for mailing; schedules meetings). Prepares and maintains construction project records and reports by entering information into SiteManager (e.g. prepares daily construction diaries by compiling information from the inspectors reports, prepares monthly project status reports, compiles data from records for accurate submission of contract information. Performs other miscellaneous duties as assigned by the Project Engineer.

2. Qualifications

- a. High school diploma or GED.
- b. Formal education in arithmetic that includes addition, subtraction, multiplication, division, fractions, percentages & decimals, reading, writing and speaking common English vocabulary.

- c. Two (2) years training and/or experience in office practices and procedures, including use of Microsoft Word and spreadsheets.

III. COMPENSATION

- A. The City of Lakewood shall make payment based on actual hours worked by the Consultant's employees, excluding sick leave, personal leave, and vacation. Payment for holidays will not be made unless the Consultant is required to work; in such case, the holiday will be considered a regular work day and will be paid at the regular hourly rate, unless the forty (40) hour work week requirement has been met as described in the following Paragraph (B). Work in excess of forty (40) hour work week must be approved by the City of Lakewood prior to being incurred.
- B. If applicable, overtime will be paid for all hours worked over a total of forty (40) on a weekly basis, including core working hours and eligible driving time. Payment for eligible overtime shall be commensurate with the Consultant's personnel policies. Specifically, companies that treat overtime premium as a direct cost may bill directly for overtime plus any applicable premium rate (e.g., time and a half for each hour of overtime worked). Conversely, companies that treat overtime premium as an indirect cost (overhead) must bill/invoice overtime hours at the straight-time pay rate.

IV. INVOICING

The Consultant shall submit an invoice each month. ODOT's standard invoice form shall be used.

V. CONSULTANT STAFF REQUIREMENTS

The Consultant shall assign only qualified personnel to the project. The Consultant shall remove any employee who, in the determination of the City of Lakewood, does not perform the work in accordance with the Manual of Procedures, the Construction and Materials Specifications (CMS), and construction contract specific requirements.

Should the Consultant fail to remove the employee or employees as required, or fail to furnish suitable and sufficient personnel for proper performance of the work, the City of Lakewood may withhold payment of invoices submitted by the Consultant until corrective measures are taken. If the Consultant fails to comply, the City of Lakewood may make a finding to that effect and so notify the Consultant in writing that the Agreement is terminated in accordance with Section 2.43 of the "Specifications for Consulting Services, 2010 Edition."

VI. REPORT-IN LOCATIONS AND TRAVEL REGULATIONS

The report-in location for Consultant personnel shall be the project field office or a location at the project site designated by the City of Lakewood. No compensation will be provided for commuting to and from the report-in location. Consultants that provide leased or company owned vehicles for use on site shall be compensated on a daily rate basis. If company owned vehicles are provided, the Consultant's indirect cost pool shall be credited for the daily rate reimbursement.

VII. SERVICES BY THE CITY OF LAKEWOOD

- A. The City of Lakewood will make available to the Consultant the necessary plans, specifications, copy of the proposal and other documents as required.

- B. The City of Lakewood will provide the Consultant with documentation requirements including inspection report forms needed for computation, reporting, record keeping and field testing.

**VIII. ODOT CONSTRUCTION INSPECTION/ADMINISTRATION PREQUALIFICATION
POLICY - REQUIREMENTS FOR INTERIM WORK STATUS**

In an effort to assist individuals in becoming prequalified with ODOT to provide construction inspection and administration services, the City of Lakewood will allow individuals that lack only the experience requirement to work on an interim basis. In this way, individuals that meet the Degree/Certifications requirements can gain experience towards full prequalification. In this type of arrangement, the prime consulting firm will remain responsible for the quality of the work, and must actively supervise the individual and monitor the work being performed. This process is limited to the following prequalification categories and subject to the requirements listed below.

A. Project Inspector

1. The individual must meet all Degree/Certifications requirements except that Level 1 NICET certification is acceptable. Level 2 NICET certification will still be required for full prequalification.
2. The individual must work under the direct supervision of a Construction Engineer Level 2 on a project that includes at least one other prequalified project inspector working on a full time basis.

B. Construction Engineer Level 1

1. The individual must meet all Degree/Certifications requirements.
2. The individual must work under the direct supervision of a Construction Engineer Level 2 on a project with construction costs less than \$2,000,000.

When submitting a letter of interest for a project in which this arrangement is proposed, the firm must list employees proposed to work on this basis and demonstrate that the above requirements have been met.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Attachment A.1

SCOPE OF SERVICES

For the CUY-Lakewood Heights Boulevard Project (PID 100257), DLZ will provide services in accordance with ODOT's Construction Administration Manual of Procedures. DLZ will provide an experienced licensed professional engineer as Construction Project Engineer (CPE) to perform construction management and oversee inspection services. The CPE will serve as the City's liaison with the Contractor and ODOT. The CPE will be the City's authorized representative during the construction phase to coordinate, monitor and administer the work of the Contractor, and shall advise and consult with the City regarding all aspects of the Project.

The CPE will assist the City with payment and reimbursables. Any Contract changes or change orders will be negotiated and prepared by the CPE with the input of the City. The CPE will assist the City if a claim were to arise.

DLZ will provide ODOT Prequalified individuals as outlined in the Request for Proposal to oversee and document the Contractor's work and daily activities. The responsibilities of these individuals will include materials management, project documentation, monitoring prevailing wage compliance, confirming EEO and DBE contract compliance, and quality control materials testing as needed.

Upon completion of the project, the CPE and field staff will develop a punch list, agree to final quantities, approve the final invoice, and prepare project closeout documents. The CPE will schedule the final walkthrough with ODOT. All project-related documents will be available to ODOT or the City for the LPA contract Administration Evaluation.

Attachment B

DETAILED BREAKDOWN OF PROPOSED TOTAL HOURS, PERSONNEL CATEGORIES, AND LABOR RATES FOR CUY-Lakewood Heights Boulevard (PID #100257) Prepared for the City of Lakewood Prepared by DLZ Ohio, Inc.

DLZ Overhead: 157.44%
Profit: 10%
Multiplier: $((157.44\%+100\%)*10\%)+((157.44\%+100\%)) = 2.83$

This fee proposal was based on the following schedule:

Project Start: April 1, 2019 (assumed)

Project Completion: September 1, 2019

Project Duration = 154 days (22 weeks):

Working Monday - Friday for 22 weeks = 110 days

DLZ Rates (based off 2.83 multiplier)

Proj Mgr, PE (CPE) \$145.32 ODOT Project Inspector (Straight Time) \$94.00
Construction Engineer, EIT (CE1) \$92.43 ODOT Project Inspector (Overtime) \$110.50
Field Technician \$70.75 Documentation Clerk \$77.83

Task Description	Project Manager (CPE)	Const. Engineer (CE1)	Project Inspector (Straight Time)	Project Inspector (Overtime)	Documentation Clerk	Materials Tester	Total Hours	Labor Costs
Pre-Construction Services								
Pre-Construction Meeting	2	1	1		1		5	\$554.90
Create Project Bill of Materials		2			1		3	\$262.69
Pre-Construction Services	2	3	1	0	2		8	\$817.59
Construction Services								
CPM Scheduling Weekly Monitoring and Review (0.5 hrs/week)		11					11	\$1,016.73
Management of Construction (CPE: 2 hrs/wk) (CE1: 10 hrs/week)	44	220					264	\$26,728.68
Review Contractor Submissions (Up to 15: 1 hr/each)		15					15	\$1,386.45
Bi-Weekly Construction Progress Meetings - (11 Meetings)	11	11			11		33	\$3,471.38
Review and Approve Contractor Pay Estimates (6 Estimates)	6	12					18	\$1,981.08
Prepare and Approve Contractor Change Orders (Up to 5)	5	5					10	\$1,188.75
Project Document Control (2 hrs/week)					44		44	\$3,424.52
Full time Project Inspection (110 days @ 8 hrs/day)			880				880	\$82,720.00
Weekend Work/Overtime (5 Saturdays @ 8 hrs/day)				40			40	\$4,420.00
Materials testing with Densometer (6 days @ 8 hrs/day)						48	48	\$3,396.00
Concrete Testing for each pour (40 days @ 4 hrs/day)						160	160	\$11,320.00
Construction Services	66	274	880	40	55	208	1523	\$141,053.59
Post Construction Services								
Develop and Address Punch List			8				8	\$752.00
Project Final Walk Through	1	1	1				3	\$331.75
Final Close Out Document Preparation	1	4			20		25	\$2,071.64
Post Construction Services	2	5	9	0	20		36	\$3,155.39
Direct Costs								
Project Inspector Company Truck (ODOT Rate \$49/day x 110 days)								\$5,390
Direct Costs								\$5,390

TOTAL FEE PROPOSAL FOR CAICI SERVICES: \$150,417

Mar 7, 2019 11:51:42 AM EST

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☒ Project 164001-Lakewood

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information	
Description:	Lakewood Hts Blvd Resurf
Status:	Active
Estimate:	230,000.00
Type:	ML Multiple Sources
Sub type:	GR Grant & City Match
Start/stop dates:	1/01/2016 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2019	Balance 428,700.00
Budget:	.00
Actual:	428,700.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 144,259.00
Budget:	230,000.00
Actual:	85,741.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
211-3030-435.39-10	Contractual Services / Other	37,000.00	42,870.00
401-3030-470.84-50	Imps Other Than Bldgs / Streets	193,000.00	42,870.00

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Cancel

X Exit

Next project

Previous proj...

2018

2020

Project activit..

Change balan..



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-081

Mach 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Refuse Facility Evaluation

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to ADA Architects, Inc. in the amount of \$18,000 to perform an assessment of the Refuse Building for structural, architectural, mechanical and electrical elements and concrete testing of the existing structural floor due to concerns of the building.

ADA Architects, Inc. was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$936,700 / \$918,700
Funding:	General Fund
Account Distribution:	101-3040-433-82-10 Project #196002 \$40,000
Account Balance	\$40,000 / \$22,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Refuse Facility Repairs
Commodity Code:	918-042
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: March 6, 2019
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: Refuse Building Evaluation

MKP
2

We requested a proposal from ADA Architects, Inc. who is the top ranked consultant for Architecture/Engineering Professional Services for Municipal Buildings for the above referenced project. The proposal is attached.

The scope of work is to assess the facility from an existing conditions standpoint and compare the resultant improvement costs to that of a new facility. Assessment would include structural, architectural, mechanical and electrical elements and concrete testing of the existing structural floor. Deliverable shall include a report with a narrative, prioritization plan and estimates for maintaining the structure, photographic documentation, and cost analysis. This work scope plan would address the current main concern of the building envelope and provide the City direction in capital planning for the building's future.

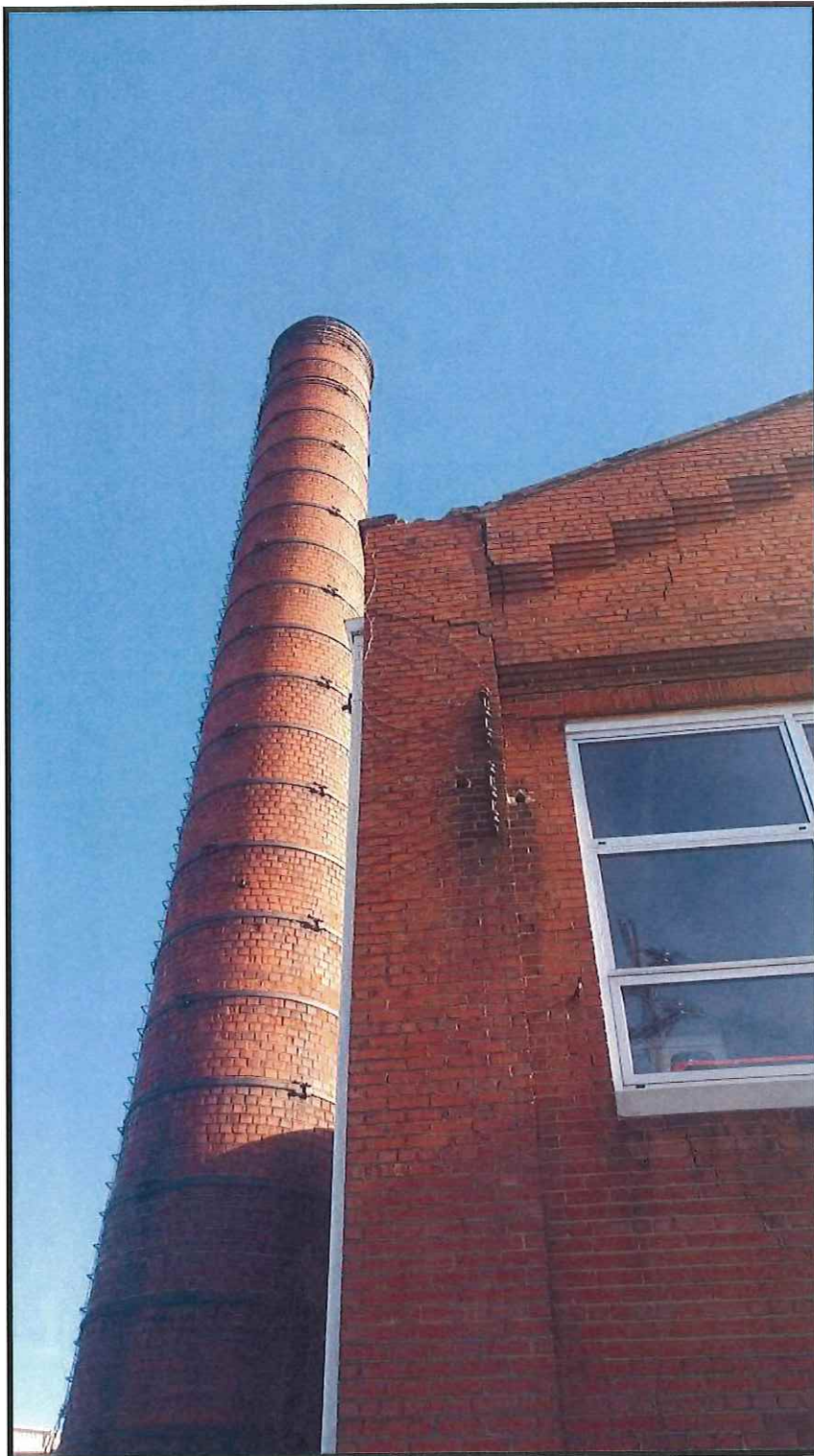
I recommend that the Board of Control approve ADA Architects, Inc. to provide the services such that the work can proceed in an amount not to exceed \$18,000. The breakdown of this amount is as follows:

Scope	=	\$ 15,500
Contingency	=	\$ 2,500
Total Request	=	\$ 18,000

Please contact me with any questions.

cc: Joe Beno, Director of Public Works

One of many locations where the masonry is separating from the structure. The masonry is allowing water to penetrate the building.





17710 DETROIT AVENUE
LAKEWOOD, OHIO 44107
(216) 521-5134
FAX (216) 521-4824

January 15, 2019
REVISED March 6, 2019

Joseph Beno, P.E.
City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

Regarding:
Refuse Garage Facility Assessment

Our Project No. 18003

Dear Mr. Beno:

We are pleased to present the following agreement between:

Owner: City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

Architect: ADA Architects, Inc.
17710 Detroit Avenue
Lakewood, Ohio 44107

Project Understanding:

Assess the facility from an existing conditions standpoint and compare the resultant improvement costs to that of a new facility.

Services shall include:

1. Assessment of the existing building including structural, architectural, mechanical and electrical elements. The report shall include a prioritization plan of work and cost estimates for the existing building (major construction categories only) including photographic documentation.
2. An allowance of \$3,000 to engage a testing laboratory for a chloride ion concentration test of the floor slab.
3. Prepare an estimate of construction for a new pre-engineered metal building including demolition costs for the existing building.
4. Deliverable shall be in .pdf format.
5. One meeting to discuss the report (not public) is also included.

Fee Structure:

For services described above, compensation will be on an hourly rate basis using the following rates, payable monthly as invoiced payable within 30 calendar days of the invoice date, not to exceed a total fee of Fifteen Thousand Five Hundred Dollars (\$15,500).

Principal	\$130/hour
Professional	\$120/hour
Associate	\$110/hour
Technical	\$100/hour
Draftsman	\$ 90/hour
Consultants	@ "our cost" + 10%

Services not included are as follows:

1. Printing, plotting & reproduction
2. Land Survey
3. Civil engineering
4. Soil borings, percolation tests, and analysis of this work
5. Environmental Audit/Site Assessment
6. Preliminary Design sketches
7. Design for changes to the existing building
8. Energy compliance certificates or calculations
9. Record Drawings (as-builts)
10. Cost of permits and City fees or deposits

Additional Services:

Should you require any of the above or additional services, ADA Architects shall provide an additional services request to you which shall include the proposed scope and fees. ADA Architects shall not proceed with the services until we receive your written authorization.

Compensation for additional services typically is either a fixed fee arrangement or on an hourly rate basis. If the fees are to be calculated on an hourly basis, the following rate schedule shall be used:

Principal	\$130/hour
Professional	\$120/hour
Associate	\$110/hour
Technical	\$100/hour
Draftsman	\$ 90/hour
Consultants	@ "our cost" + 10%

Contractual & Payment Provisions:

We understand that the contract for these services will be subject to the City of Lakewood's contract Terms & Conditions.

We appreciate the opportunity of helping to implement your plans and ideas and look forward to working with you.

If you approve of the terms and conditions outlined in this proposal, please sign and return one (1) copy to our office.

If you have any questions, please phone our office.

Sincerely,



Martin Strelau, President
ADA Architects, Inc.

Joseph Beno, P.E.
City of Lakewood

Date

cc: M. Strelau, ADA Architects
J. Herold, ADA Architects

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☒ Project 195002-Refuse

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information	
Description:	Refuse Facility Repairs
Status:	Active
Estimate:	40,000.00
Type:	GF General Fund
Sub type:	BG Buildings & Facilities
Start/stop dates:	1/01/2019 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2019	Balance 40,000.00
Budget:	40,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Code	
There are no user defined code fields for this project	

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 40,000.00
Budget:	40,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
101-3040-433.82-10	Construction / Construction	40,000.00	

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Next project

Previous proj...

2018

2020

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-082

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Edwards Park Field Improvements

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Vasco Sports Contractors in the amount of \$15,000 to perform rehabilitation work on the infield area at Edwards Park.

Rehabilitation Work at Edwards Park will be purchased through NCPA contract #08-20 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 62-18 \$1,500,000
Contracting Balance:	\$1,500,000 / \$1,485,000
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-84-10 Proj #197004 \$150,000
Account Balance:	\$150,000 / \$135,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Edwards Park Improvements
Commodity Code:	912-044
Bid Reference:	National Cooperative Purchasing Alliance


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: March 6, 2019
TO: Kim Smith
FROM: Joe Beno
RE: Vasco Sports Contractors – Edwards Park field improvements

p#197004

I recommend approval of a contract with Vasco Sports Contractors in the amount of \$15,000 to perform rehabilitation work on the infield area at Edwards Park. Vasco's pricing is based off their National Cooperative Purchasing Alliance (NCPA) contract # 08-20 Region 14 ESC.

The work includes removing and hauling off the grass infield, adding infield soil, grading the area to improve drainage and installing new bases and pitcher's mound.

This project was budgeted for in the 2019 capital budget.



PROPOSAL SUBMITTED TO:
KURT MATEJ
CITY OF LAKEWOOD
LAKEWOOD, OHIO

LOCATION:
EDWARDS PARK
LAKEWOOD, OHIO

February 25, 2019

PHONE: (216) 529-6818 FAX:

Is job located within the city limits? ☐ no ☐ yes

PAYMENT TERMS: Net upon completion - 1½% per month (18% APR) finance charge on all balances over 30 days. We propose to furnish material and labor according to the specifications below, for the sum of:

\$14,500.00

Material is guaranteed to be as specified and work will be according to standard practices. Changes from specifications involving additional costs will only be done upon a written order and will become an extra above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.
Note: This proposal may be withdrawn by us if not accepted within 30 days.

ESTIMATOR: Matt Wilson

SPECIFICATIONS:

EDWARDS PARK
INFIELD RECONDITION
NCPA Contract Number – 08-20 Region 14 ESC

- 1) Remove existing grass infield and haul off site.
- 2) Spread 3" of infield mix over new area.
- 3) Fine grade and groom infield.
- 4) Rebuild pitcher's mound as needed.
- 5) Install new bases on field.

Work performed in addition to the specifications listed above require additional charges.
Upon acceptance, please sign and return one copy.

ACCEPTANCE: The above specifications, conditions, and price(s) are acceptable. I authorize Vasco to do the work as specified.

DATE OF ACCEPTANCE

AUTHORIZED SIGNATURE

Mar 7, 2019 11:52:10 AM EST

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Project Information

Description: Edwards Park Improvements
Status: Active
Estimate: 150,000.00
Type: CP Capital Projects
Sub type: PK Parks Improvements
Start/stop dates: 1/01/2019 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY:	Balance
2019	150,000.00
Budget:	150,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date

FY(s):	Balance
0000 - 9999	150,000.00
Budget:	150,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Types

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

Navigation Buttons:

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Account Number	Description	Budget	Actual
401-3010-470.84-10	Imps Other Than Bldgs / Parks	150,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-083

Mach 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Roof Maintenance Program

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Weatherproofing Technologies in an amount not to exceed \$15,000 to provide annual TremCare Roof Maintenance on several buildings roofs, to include City Hall, Public Works Garage, Annex, all Fire Stations, Municipal Utilities Garage (MUG), Refuse Facility, Winterhurst and Lawther Center; maintenance to include annual inspections and minor repairs.

Roof Maintenance will be purchased through National IPA contract #R132205-OH-20610 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$918,700 / \$903,700
Funding:	General Fund
Account Distribution:	101-3010-451-52-02 \$70,000
Account Balance	\$60,567 / \$45,567
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Buildings – Service Agreements
Commodity Code:	910-066
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 8, 2019
TO: Kim Smith
FROM: Joe Beno and Kurt Matej
RE: TremCare Maintenance program: Weatherproofing Technologies Inc. (WTI)

We recommend awarding a contract to WTI in the amount of \$.

- \$11,791.11 for the TremCare service program on several building roofs; City Hall, PW Garage Annex, all fire stations, MUG, Refuse facility, Winterhurst and Lawther Center. This covers approximately 50 different roof surfaces totaling 237,724 sf. The contract includes roofing surveys, annual inspections and minor repairs.
- The balance would be used to cover miscellaneous repairs.

This \$15,000 will be paid from account 101-3010-451-52-02.

This contract is performed through National IPA.



WEATHERPROOFING TECHNOLOGIES, INC.
CPN CONTRACT # R132205-OH-20610

Effective Date: 04/01/18

CONFIDENTIAL

Name CITY OF LAKEWOOD

Description ONE YEAR ONE VISIT MAINTENANCE AGREEMENT

Quote # 5037048

Date 2/28/2019

This price is valid for 60 days. After that time, project conditions are subject to reassessment.

TREMCO
ROOFING & BUILDING MAINTENANCE



Line Item #	Description	Unit of Measure	New Price	Quantity	Project Amount
47	Annual or semi-annual roof housekeeping-per location				
47b	Cost per Sq.. per year per location if greater than 20,000 sq..	SF	\$ 0.0496	237,724	\$ 11,791.11
			TOTAL PROJECT COST		\$ 11,791.11

- ★ 101-3010-451.52-02
 - Account miscellaneous
 - Budget miscellaneous
 - Encumbrances
 - Pre-encumbrances
 - Transactions
 - Detail by date
 - Detail by code
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 - Pending by date
 - Pending by code
 - Pending by year
 - Procurement car

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Budget alloca...

Q Service Agreements / Buildings	
Fiscal year: 2019	Dr
Budget:	70,000.00
Committed:	40,000.00
Q Balance:	30,000.00

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,806.00	5,806.00
Q 02 February	3,626.15	9,432.15
Q 03 March	.00	9,432.15
Q 04 April	.00	9,432.15
Q 05 May	.00	9,432.15

	PO #	Vendor	Balance
Q	090092	GABLE ELEVATOR, INC.	5,259.40
Q	090146	SPEED EXTERMINATING C	.00
Q	090151	WINDOW KING CO., INC.	1,675.00
Q	090152	FIRE LOSS CONTROL, IN	14,729.00
Q	090323	SPEED EXTERMINATING C	3,390.00
Q	090432	WEATHEPROOFING TECHN	5,514.45

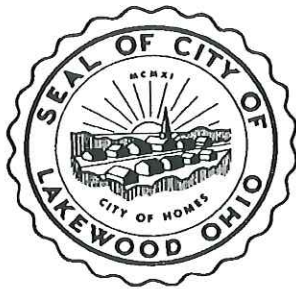
Fund	101	General Fund
Department	30	Public Works
Division	10	Parks
Activity basic	45	Culture and Recreation
Sub activity	1	Culture and Recreation
Element	52	Service Agreements
Object	02	Buildings

Project Entry Optional

Vendor	(* indicates pending)	Total
Q SPEED EXTERMINATING CO.		610.00
Q WINDOW KING CO., INC.		325.00
Q FIRE LOSS CONTROL, INC.		5,271.00
Q WEATHERPROOFING TECHNOLOGIES,		1,485.55
Q GABLE ELEVATOR, INC.		1,740.60

Type	Req/PO	Project	Balance
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Original Budget	70,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	9,432.15
Unposted expenditures	.00
Encumbrances	30,567.85
Unposted encumbrances	.00
	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-084

March 11, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Healthiest Community Initiative

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract to Sangfroid Strategy in the amount of \$5,000 to provide support to help, design, set-up, deliver and conduct meetings for Healthiest Community Initiative through March, 2019.

Sangfroid Strategy was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18 \$300,000
Contracting Balance:	\$215,000 / \$210,000
Funding:	General Fund
Account Distribution:	260-7001-461-30-10 \$500,000
Account Balance:	\$460,950 / \$455,950
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Prof Svs
Commodity Code:	918-038

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 27, 2019
TO: Kim Smith, Purchasing
FROM: Mayor Summers
RE: Professional/Consulting Services – Meeting Design, Planning & Facilitation

I am requesting Board of Control approval of the professional/consulting services contract for consulting and meeting design, planning and facilitation services, which services are to be provided by Heather Lenz, of Sangfroid Strategy.

Services to be purchased and paid from available funds in the Lakewood Hospital Transition Account – #260 7001 461 30 10 - Professional Services/Other.

See attached proposal for professional/consulting services for the Lakewood's healthiest community meeting and follow-up planning and implementation.

Phase 1 – Design, Planning and Meeting Facilitation	\$3,000.00
Phase 2 – Debriefing and summary of meeting, follow-up, recommendation plan and next steps for implementation	\$2,000.00
TOTAL SERVICES COST	\$5,000.00

Meet Sangfroid Strategy

Sangfroid Strategy is a Cleveland-based evaluation, strategy, and implementation consulting firm that works alongside organizations and individuals to move from vision to tangible results. Drawing on the foundations of asset-based development and design thinking, we'll help you map out your whole journey – giving you the perspective needed to forecast risks, challenges, solutions, and implications of each step on the next ten.

The three pillars of our work are:

Evaluation and Design	Strategy and Implementation	Practice
We'll help you do what you do better. From collecting and analyzing the right data, to becoming a learning organization, Sangfroid Strategy can introduce your team to a design focused cycle of program improvement with space to ideate, prototype, test, implement, learn, and grow.	We're all about meeting you where you are – we will help you define your vision and create a clear roadmap to bring you from where you are now to where you ultimately want and need to be. We build simple roadmaps, with quarterly plans to make sure you stay on track. You'll never find our strategies gathering dust on a shelf!	From one-on-one coaching, team strategy sessions, and board development programming, we immerse ourselves in the doing of this work. We design our own programs, build and implement our own strategies, and learn through evaluation every day.

We are delighted to submit this proposal to the City of Lakewood to provide strategic and operational support for the Healthiest Community Initiative. If you have additional questions or need additional information, please do not hesitate to contact Heather Lenz, Founder, Sangfroid Strategy, LLC. Thank you for considering Sangfroid Strategy as your partner in this work.

Proposed Scope of Work

The City of Lakewood seeks to engage 30-50 key stakeholders and partners in order to determine interest in the Healthiest Community Initiative. In order to achieve this goal, Sangfroid Strategy will provide support to the City of Lakewood to help design, set-up, deliver and conduct the follow-up to the Healthy Lakewood community leaders meeting.

- **Design an interactive session** to bring together key stakeholders around the Healthiest Community initiative, and explore interest in exploring a model for Lakewood. Sangfroid Strategy will support the invitation list development, the invitation language, design, facilitation (including bringing small group facilitators), preparation, and material development for each session. (January – March 2019)
- **Conduct follow-up** to meeting including capturing a detailed overview of the outcome of the session, developing an approach to follow-up with stakeholders, facilitating a debriefing session with the City of Lakewood leadership, defining next steps, etc. (March 2019)

Deliverables:

- Stakeholder Engagement Meeting(s)
- Report of Meeting Outcomes and Next Steps

Investment:

- \$3,000 for design and facilitation of the meeting; \$2,000 to complete a debriefing session, meeting follow-up, development of next steps, and a recommended plan for implementation of those next steps.

Cost and Billing

Sangfroid Strategy will bill the City of Lakewood upon start of the project for 60% (\$3,000) of the entire scope, and the remaining 40% (\$2,000) upon completion.

Approval

I have read this Statement of Work in full, and understand and agree to it in its entirety.

X

Signatory for the City of Lakewood

Date

Print Name

X

Heather M. Lenz
Heather Lenz for Sangfroid Strategy

1/22/2019
Date

Mar 7, 2019 2:52:05 PM EST

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260-7001-461.30-10

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
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☒ Procurement car

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Next account

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Account activi...

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Images

Budget alloca...

Account information

Q Professional Services / Other

Fiscal year: 2019 Dr

Budget: 500,000.00

Committed: 62,270.00

Q Balance: 437,730.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	20,480.00	20,480.00
Q 02 February	18,570.00	39,050.00
Q 03 March	.00	39,050.00
Q 04 April	.00	39,050.00
Q 05 May	.00	39,050.00

Payment information

Vendor	(* indicates pending)	Total
Q ELECTRO-ANALYTICAL		39,050.00

Encumbrances

PO #	Vendor	Balance
Q 090024	ELECTRO-ANALYTICAL	23,220.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	500,000.00
Department	70	Planning and Development	Revised Budget	.00
Division	01	Planning and Development	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	39,050.00
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	23,220.00
Object	10	Other	Unposted encumbrances	.00
			Pre encumbrances	.00

MW

Placed on 1st reading and
referred to Finance Committee
11/19/18; 2nd reading 12/3/18.
Please Substitute for original.

Anderson, Bullock, George, Litten
: O'Leary, O'Malley, Rader

BY:

ORDINANCE NO: 50-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant	80,000
15) Debt Issuance Costs	250,000
16) Integrated Wet Weather Plan Professional Services	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (3rd of Ed/Pool; Rockport TIF).....	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums	110,000
19) Biosolids Disposal	110,000
20) Roll-Off Box for Construction Debris	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hdwre Op. Sys., & Software Maint Contracts	575,000
24) Communications Services	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000

29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	260,000
33) Rental and Laundry of Uniforms	45,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	35,000
39) Transportation Services	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep	500,000
Sub-Total	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	60,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	150,000
12) Tires and Road Service	95,000
13) Automotive Repairs, Parts and Supplies	625,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase Uniforms and Gear - Public Works	25,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	40,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	45,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000
27) Ammunition	30,000

28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	100,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	250,000
36) Police Operating Equipment	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	150,000
39) Fitness Equipment/Devices	10,000

Sub-Total

Total

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

[Signature]
President

[Signature]
Clerk

[Signature]
Mayor

Approved: 12/19/2018

Placed on 1st reading and referred to
Finance 11/19/18; 2nd reading 12/3/18

ORDINANCE NO. 61-18

BY: Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Traffic Signs & Signals in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Traffic Signs & Signals

\$250,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

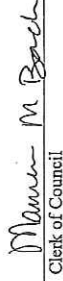
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such

formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: 12/18/18


Mayor

ORDINANCE NO. 63-18
BY: Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Sidewalk Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Sidewalk Improvement Program \$800,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.


Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: 12/19/18


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

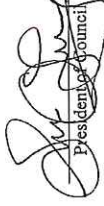
Vehicles, Machinery and Equipment **\$4,600,000**

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council

Mamun M. Bach
Clerk of Council

Approved: December 19 2018


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 56-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Wastewater System and Treatment Improvement Program \$2,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

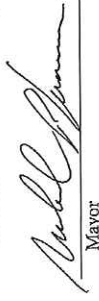
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council

Marian M. Bach
Clerk of Council


Mayor

Approved: December 19 2018

Placed on 1st reading and referred to
Finance 11/19/18; 2nd reading 12/3/18

ORDINANCE NO. 55-18

BY: Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Street Infrastructure Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Street Infrastructure Improvements \$2,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

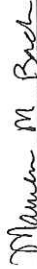
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted:

12/17/18

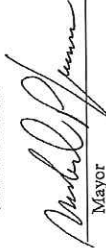

President of Council

Clerk of Council


Marian M. Buck

Approved:

12/19/18


Mayor

Placed on 1st reading and referred to
Finance 11/19/18; 2nd reading 12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

BY:

ORDINANCE NO. 60-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for **Buildings & Facilities Improvements** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements \$1,750,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3.. It is found and determined that all formal actions of this Council concerning

and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted:

12/17/18


President of Council

Clerk of Council

Marian M. Bach

Approved:

12/19/18


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Utten
O'Leary, O'Malley, Rader

ORDINANCE NO. 62-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Parks & Pools Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Parks & Pools Improvement \$1,500,000

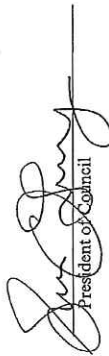
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

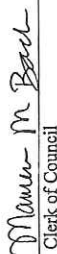
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such

formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: 12/19/18


Mayor